

# How to Create Your Parent Access Account

## 1. Click on Create an account

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**Parent Access**

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Enter your login information

User name:  
Enter your user name

Password:  
Enter your password

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## 2. Fill in the following information

Parent Information	Account Information	Student Information
First Name: <input type="text" value="Diane"/>	User Name: <input type="text" value="djones72"/>	Registration Key: <input type="text" value="VRZ2S3PDQZS"/>
Middle Name: <input type="text" value="Marie"/>	Password: <input type="password" value="....."/>	Student First Name (Legal Name): <input type="text" value="Johnny"/>
Last Name: <input type="text" value="Jones"/>	Confirm Password: <input type="password" value="....."/>	Student Last Name: <input type="text" value="Jones"/>
Email: <input type="text" value="djones@yahoo.com"/>	<b>Passwords must:</b> <ul style="list-style-type: none"><li>• Be a minimum of 8 characters</li><li>• Include at least 1 number &amp; 1 letter</li></ul>	Student Birthdate (mm/dd/yyyy): <input type="text" value="11/12/1994"/>
Confirmation Email: <input type="text" value="djones@yahoo.com"/>		<a href="#">Delete Student</a> <a href="#">Add Student</a> <input type="button" value="Register"/> <input type="button" value="Cancel"/>

## 3. Click on the Register Button




4. If your account is registered successfully, you will be brought back to the login screen so that you can sign in with your new account.



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