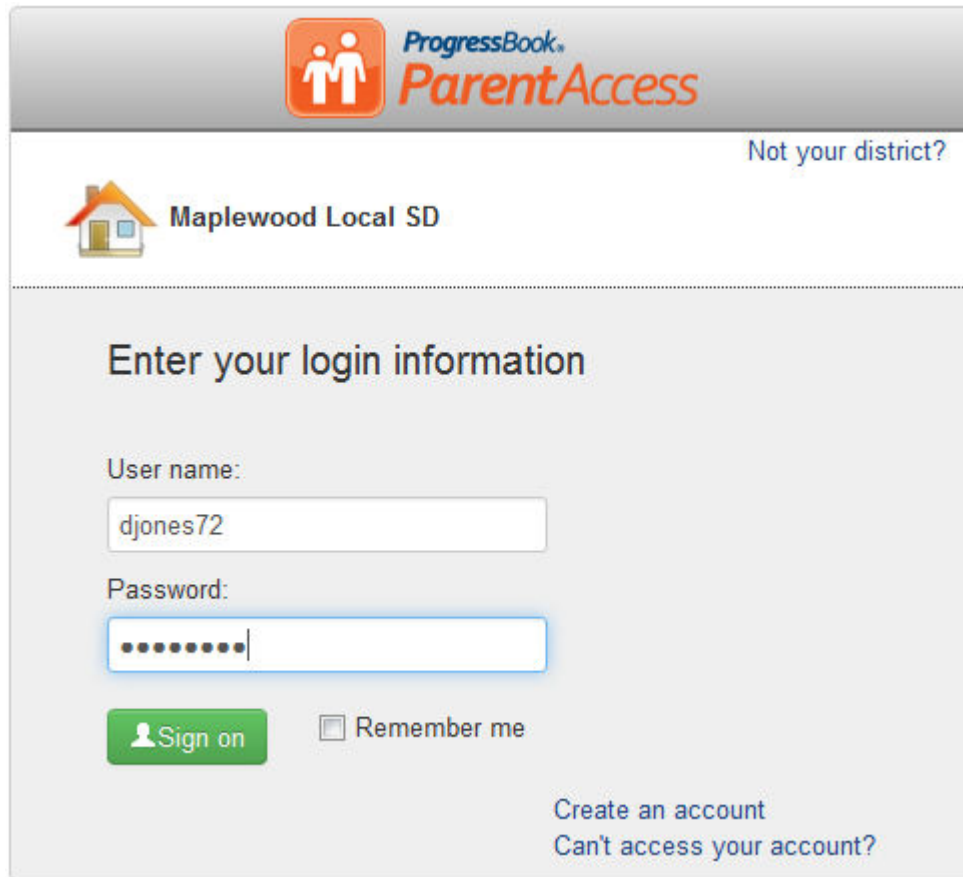


# How to Link Children in Parent Access

## 1. Log Into Parent Access



The screenshot shows the login interface for ProgressBook Parent Access. At the top, there is a header with the ProgressBook logo (an orange square with two white figures) and the text "ProgressBook Parent Access". Below the header, on the right, is a link "Not your district?". On the left, there is a house icon and the text "Maplewood Local SD". The main content area is titled "Enter your login information". It contains two input fields: "User name:" with the text "djones72" and "Password:" with a masked password of eight dots. Below the password field is a green "Sign on" button with a person icon, and a checkbox labeled "Remember me". At the bottom right, there are two links: "Create an account" and "Can't access your account?".

ProgressBook  
Parent Access

Not your district?

Maplewood Local SD

Enter your login information

User name:  
djones72

Password:  
.....

Remember me

[Create an account](#)  
[Can't access your account?](#)

## 2. Click on Manage Students

Maplewood Local SD

ProgressBook  
**ParentAccess**

STUDENT INFORMATION

- Home
- Attendance
- Grades
- Assignments
- Homework
- Schedule
- Report Card

FAMILY INFORMATION

- Change Password
- Manage Students

### Summary for Student's Name

#### Grades

Grades for Trimester 1

Course	Grade	As Of
Informational Literacy 7	100.00 ?	9/6/2012

[Grade Details](#)

#### Homework

Homework due today or next 2 days

No homework is posted to the web with a due date within the next couple days. Please check your planner or notes.

[Homework Details](#)

#### Assignments

Assignments recorded in past 2 days

PRE-ALGEBRA

Date	Assignment	Mark
Sep 7	p.28 #14-47	5/5

[Assignment Details](#)

#### Daily Attendance

Attendance totals for the year

[Attendance Details](#)

## 3. Click on the 'Link a new student' Button

Maplewood Local SD

ProgressBook  
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FAMILY INFORMATION

- Change Password
- Manage Students

### Manage Students

Click on a student to create a student account

 First student's name

 [Link a new student](#)

#### 4. Fill in the information for the additional child

Maplewood Local SD

ProgressBook  
**ParentAccess**

STUDENT INFORMATION

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FAMILY INFORMATION

- Change Password
- Manage Students**

### Link Student

Student First Name:

Student Last Name:

Student Date of Birth:

Registration Key:

#### 5. Click on the 'Link Student' Button

#### 6. Look for the verification that the student was successfully linked

#### 7. Click the Home Button

Maplewood Local SD

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### Link Student

The student has been successfully linked to your account

Student First Name:

Student Last Name:

Student Date of Birth:

Registration Key:

8. Change which child to view by clicking the student buttons at bottom of page

Maplewood Local SD

The screenshot displays the Progressbook ParentAccess interface. On the left is a navigation menu with sections for Student Information and Family Information. The main content area is titled "Summary for Student's Name" and contains two data tables: "Grades" and "Assignments". At the bottom of the page, two student selection buttons are highlighted with an orange box.

**STUDENT INFORMATION**

- Home
- Attendance
- Grades
- Assignments
- Homework
- Schedule
- Report Card

**FAMILY INFORMATION**

- Change Password
- Manage Students

**Summary for Student's Name**

**Grades**

Grades for Trimester 1

Course	Grade	As Of
Informational Literacy 7	100.00 ?	9/6/2012

Grade Details

**Assignments**

Assignments recorded in past 2 days

PRE-ALGEBRA		
Date	Assignment	Mark
Sep 7	p.26 #14-47	5/5

Assignment Details

First Student      Second Student